

## PREVENTING HARASSMENT AND OTHER EEO ISSUES AT WORK: IT'S ALL ABOUT RESPECT (AB 1825 COMPLIANCE)

This interactive and engaging seminar provides important and practical tools for managing EEO issues. It complies with and exceeds California's sexual harassment prevention training requirements. Through real world examples, hypothetical scenarios, practical guidance, and humor, we address the "gray" areas in this challenging area, including:

- The definitions of unlawful harassment, discrimination and retaliation
- Harassment, discrimination and retaliation prevention tools
- Principles of mutual respect and the Platinum Rule
- The difference between EEO law and EEO policy
- Responsibility for "out-of-work" conduct
- The internal complaint process, including the "15-minute rule" and the duty to report
- "Bad" vs. unlawful conduct

Employees love this program! Certificates are provided upon seminar completion.



*"Very good presentation. Kept our attention.  
Good balance of facts and personal stories."*

-Attendee at recent session

**Date:** March 20, 2012  
**Time:** 8:30 a.m. - 11:30 a.m.  
(Registration at 8:00 a.m.)  
**Location:** 980 9<sup>th</sup> Street  
Second Floor  
Sacramento, CA 95814  
**Cost:** \$85 per person

Group discounts are available.

Refunds are available only if cancellation is received by March 12, 2012.



PLEASE SEND ALL QUESTIONS AND REGISTRATIONS TO:

Heather Sawyer, Training and Marketing Coordinator

980 9<sup>th</sup> Street, Suite 2300, Sacramento, California 95814

Telephone: 916.326.5150 ☎ Facsimile: 916.497.0708

Email: [hsawyer@shawvalenza.com](mailto:hsawyer@shawvalenza.com)



REGISTRATION FORM

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(AB 1825 Compliance)

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*Registration is accepted on a first-come, first-served basis.*

Registration Information

Name:	Address:
Title:	City/State/Zip:
Company/Agency:	Telephone:
Email:	Facsimile:

Additional Registrant(s)

Name:	Email:
Name:	Email:

Billing Information (if different than above)

Name:	Address:
Title:	City/State/Zip:
Email:	Telephone:

Please make checks payable to Shaw Valenza LLP.  
Credit cards are accepted online only. Thank you.

Please list any required special accommodations (we  
need this information at least two weeks prior to the  
seminar): \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_

Forward registration by mail, e-mail, or facsimile (with check to follow) to:

Heather Sawyer, Training and Marketing Coordinator  
SHAW VALENZA LLP  
980 9th Street, Suite 2300 - Sacramento, California 95814  
Telephone: 916.326.5150 - Facsimile: 916.497.0708  
Email: [hsawyer@shawvalenza.com](mailto:hsawyer@shawvalenza.com) - Website: <http://shawvalenza.com>